8 NUS Libraries + Yale-NUS Library

- **Science Library**
  - Faculty of Science

- **Music Library**
  - Yong Siew Toh Conservatory of Music

- **Chinese Library**
  - Departments using Chinese and Japanese resources

- **C J Koh Law Library**
  - Law Faculty

- **EAI Library**
  - East Asian Institute Staff

- **Medical Library**
  - Faculty of Dentistry
  - Yong Loo Lin School of Medicine

- **Hon Sui Sen Memorial Library**
  - Business School

- **Central Library**
  - Faculty of Arts and Social Sciences
  - School of Computing
  - School of Design and Environment
  - Faculty of Engineering
  - Lee Kuan Yew School of Public Policy

http://lib.nus.edu.sg
Essentials

- Loan Privileges
- Services
- Subject Guides
- FAQs and Getting Help
# Loan Privileges

<table>
<thead>
<tr>
<th>Your Loan Privileges</th>
<th>Undergraduate Student</th>
<th>Honours/Graduate Student</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Main Shelves Book</strong></td>
<td>20 books at any one time</td>
<td>30 books at any one time</td>
</tr>
<tr>
<td><strong>RBR Book</strong></td>
<td>2 books at any one time</td>
<td>2 books at any one time</td>
</tr>
<tr>
<td><strong>Online Renewal</strong></td>
<td>3 times</td>
<td>3 times</td>
</tr>
</tbody>
</table>

## Your Loan Duration

<table>
<thead>
<tr>
<th>Your Loan Duration</th>
<th>Undergraduate Student</th>
<th>Honours/Graduate Student</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Main Shelves Book</strong></td>
<td>14 Days</td>
<td>28 Days</td>
</tr>
<tr>
<td><strong>RBR Book</strong></td>
<td>2 hours/ overnight</td>
<td>2 hours/ overnight</td>
</tr>
</tbody>
</table>
Your Library Account:
Student ID + Library PIN

Reset your Library PIN
To use self-checkout machines
To renew your loans online

More details of the library essentials:
http://libguides.nus.edu.sg/new2nus/library-essentials
Library Services:
Electronic Resources subscribed by NUS Libraries

- NUSNET ID and password (aka your NUS email)

• Available 24/7 on and off campus
Printing stations
Photocopy
Scanners

EZ link
NUSNET id
Thumb-drive
On your own or in a group?
Different spaces tailored for your needs
Two experiential spaces in Central Library
Digital Scholarship Lab (DS Lab)
Browse our **Subject Guides**

http://libguides.nus.edu.sg
FAQs and Getting Help
Course/Module Readings

- Course pack
- Library Resources in LumiNUS
- Reserved Books and Readings (RBR)
Course Packs

Lecturers may create Course Pack for the module.

Available at NUS Co-Op (AS6)
From week 1 (13 August) onwards
LumiNUS: Module Readings

JCO1101
The Art of Communication
[1910] 2019/2020 Semester 1

Description
Facilitators
Readings
Weblinks
Timetable

Jamila Osman’s Reading List, 2019/2020 Sem 1, Aug


8. “SPECIAL REPORT - COMMUNICATION: A QUIET WORD” 2005 Employee Benefits (Online) no. 45.
Reserved Books and Readings (RBR)

- Self-service checkout and checkin
- Two items
- 2-hour/overnight loan
- No renewals; subject to fines ($1 per hr)
Searching For

- RBR Materials
- Book
- Book Chapter
- Journal Article
Reserved Books and Readings (RBR)

- You can search for RBR materials by Course Number
- You can also search by Lecturer’s Name
### Understanding Reading List

<table>
<thead>
<tr>
<th>Description</th>
<th>Year</th>
<th>Publisher</th>
<th>Location</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>The art and science of communication: tools for effective communication in the workplace</td>
<td>2008</td>
<td>John Wiley &amp; Sons, Inc.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Why penguins communicate: the evolution of visual and vocal signals</td>
<td>2018</td>
<td>Academic Press</td>
<td></td>
<td>Compulsory</td>
</tr>
<tr>
<td>Metaphor and public communication: selected speeches of Lee Kuan Yew and Goh Chok Tong</td>
<td>2006</td>
<td>Marshall Cavendish</td>
<td></td>
<td>Compulsory</td>
</tr>
<tr>
<td>Marvel Comics</td>
<td></td>
<td>Library Journals, LLC</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- Books
- Book Chapters
- Journal articles

Locations Codes
http://libfaq.nus.edu.sg/faq/71262
Searching for your topic

- FINDMORE
- Databases: e.g. Scopus
- Google Scholar
<table>
<thead>
<tr>
<th>FINDMORE</th>
<th>SCOPUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>NUS Libraries’ search engine</td>
<td>Database (Multidisciplinary)</td>
</tr>
<tr>
<td>Search about 90% of our Collection</td>
<td>More <strong>focused</strong> results</td>
</tr>
<tr>
<td>Great place to start your research</td>
<td>Searches only peer reviewed academic materials indexed by SCOPUS</td>
</tr>
<tr>
<td>Too many results that are not relevant</td>
<td>Full-text of some articles and provides links to the full-text of other subscribed articles</td>
</tr>
<tr>
<td></td>
<td>Sorts search results by Date, Cited by, relevance and author</td>
</tr>
</tbody>
</table>
Google Scholar

- Scholarly literature
- Government reports
- Links to full-text articles for Open access articles
- Lacks advanced search features
- Good for quick research
Let’s search for …
Search FindMore
SCOPUS

Accessing Scopus

SEARCH LIBRARY

DATABASES

Search for keyword from database titles

OR BROWSE BY

Major & Popular Databases

E-JOURNALS | RBR | EXAM PAPERS | SCHOLARBANK | GUIDES

Major & Popular Databases

- ABI / Inform
- Academic Onefile
- BIOSIS Previews
- Business Source Premier
- EconLit
- Engineering Village
- Factiva
- IEEE Xplore
- JSTOR
- Lexis Singapore
- LexisNexis Academic
- MathSciNet
- PERIND
- PsycINFO
- PubMed
- Reaxys
- ScienceDirect

Scopus

Web of Science
Using Google Scholar

Type in NUS

Check this

Online access to library subscriptions is usually restricted to patrons of that library. You may need to login with your library password, use a campus computer, or configure your browser to use a library proxy. Please visit your library's website or ask a local librarian for assistance.
Using Google Scholar

Google Scholar search results for "meritocracy and singapore"

- Find it @NUS Libraries
- Click on this to see if we have a hard copy of the
- This means that we have the article, click on it to get the full-text
ZoteroBib – Online Citation Manager

- Only need DOI/ISBN/PMID/ArXiv ID to generate citation
- Over 9,000 citation styles
- Saves your citation list to allow you to copy your citations or export your bibliography at any time
- Share the link to your bibliography
Give us your thoughts, please 😊

https://nus.edu/31k8yG1