working on your Social Work Thesis

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What’s on today

Crafting ideas for your topic

Topics done before
• NUS Thesis
• Scholarbank
• ProQuest Thesis & Dissertation

Sources: FindMore, Google Scholar, Databases

Assignment Essentials, Guides
crafting ideas

Make use of this tool to put your thoughts/mind-map visually

1. What is your assignment? How long is your paper? How many sources do you need? What kind?
2. What do you want to write about? This doesn’t have to be your final choice of topic, it’s a place holder.
4. Your search terms: 2-4 keywords from Box 3. Remember: Add or subtract keywords to get different results. Pick different ones! Start with a new main idea.

“Proving the Impact of Library Instruction on Critical Thinking Skills”
http://guides.lib.virginia.edu/llconference
Library Portal

New library search engine that filters results in four areas of library platform [books and e-resources, scholarbank, digital gems and yewno]

Library catalogue, also known as LINC. If you know exactly what you are searching for, use this tab

Very extensive range of databases. Access using your NUSNET ID and password.

Library search engine: enter keywords and it will search everything that we subscribed to

Institutional repository for our research publications

Library guide by subjects. Also known as subject guides/libguides. https://libguides.nus.edu.sg/socialwork
If you require resources from a library in another zone or for home delivery if you do not have any on-campus day, you may submit a request through this e-form.
Accessing NUS Libraries

You may also indicate self-collection at the BookStation lockers.

**How to use the BookStation lockers**

1. Submit online request for urgent book retrieval
2. Wait for email notification
3. On receipt of email notification, go to the BookStation
4. Open assigned locker by
   - clicking on the link in your email or
   - scanning your barcode or
   - keying in your 5-digit PIN
5. Collect item(s)
### Libraries at Each Zone

<table>
<thead>
<tr>
<th>ZONE</th>
<th>LIBRARY</th>
<th>CAPACITY (with safe distancing)</th>
<th>FOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Music Library</td>
<td>20</td>
<td>FOE, YSTCM, SDE, Yale-NUS, UTown</td>
</tr>
<tr>
<td>B</td>
<td>Science Library, Medical Library</td>
<td>265, 106</td>
<td>FOS, YLLSOM, SSHSPH, FOD, NGS, NUHS</td>
</tr>
<tr>
<td>C</td>
<td>Central Library, Hon Sui Sen Memorial Library</td>
<td>200, 168</td>
<td>FASS, SOC, BIZ</td>
</tr>
<tr>
<td>D</td>
<td>Law Library</td>
<td>122</td>
<td><strong>BTC:</strong> LKYSSP, LAW, CIL, EAI</td>
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Checking on Topics

NUS Thesis (prior to AY15/16)

Choose Books & Media tab

(a) Search by Call Number, enter social work subject classification: HV13 in search box, choose Theses (NUS Collection)

Or

(b) Enter keywords and in Locations, choose Theses (NUS Collection)
Checking on Topics

Scholarbank

NUS institutional repository
- Hons Thesis from AY15/16 onwards,
- Masters and PhDs
- NUS Researchers

ProQuest
Thesis & Dissertation

Single-point access to an extensive and expanding global archive of dissertations and theses
Using **FindMore**

1. Enter keywords in search box

2. In search results page, refine search by choosing the filter category(s) on left of page

3. Click the link of the publication you want.

For electronic resources, you will need to go through verification process (using your NUSNET ID and password)
Using **FindMore: Auto-generated citation**

1. In search results page, note the folder icon

2. Click that folder icon to collate the publications you are using

3. Each time you click that icon, you’d notice that the number of items in the temporary folder, placed at the top right hand corner of the page, would also increase.

4. In this temporary folder, you can:
   - Choose citation style
   - Auto-generate the citation
   - Export, print or email the citation
Databases: Subject-specific, multi-disciplinary, newspapers
Databases and e-resources: access verification using NUSNET ID and password.
## Searching effectively: use search “operators”

<table>
<thead>
<tr>
<th><strong>AND</strong></th>
<th>both terms must be present</th>
<th>fewer results</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>OR</strong></td>
<td>either terms may be present</td>
<td>more results</td>
</tr>
</tbody>
</table>

### “Phrase searching”
- e.g. “social service”

### Truncation/wildcard
- variant forms of the root word
- e.g. politic* retrieves politicians, political, politically...

### Grouping/Round Parentheses
- Useful when your search includes synonyms/related words
- e.g. (blogs OR social media)
Essentials : Starting your Research

How else to get full-text?

Find it! @ NUS Libraries on Google Scholar
to set up Findit!@NUS

Proxybookmarklet
System checks if title is subscribed by the Library. If yes, it will provide full text options 😊
to set up ProxyBookmarklet

try search: design evidence based
Getting articles external of NUS Libraries: Setting up FindIt@NUSL in GoogleScholar

- Before

- After
Setting up **FindIt@NUSL in GoogleScholar (GS)**

1. Prior to set-up, search results in GS will not show links to NUS Libraries even if we have subscription

2. To set it up
   - Go to GS' **Settings**
   - Click **Library Links**
   - Key in NUS, click Enter, and tick checkbox for NUS
   - Click **Save**

3. Now start searching …waalah 😊
   Click **Findit!@NUS Libraries** to access the article
Getting articles external of NUS Libraries: Setting up and when to use proxybookmarklet

Scenario you may encounter while browsing for articles on the web
Setting up and when to use Proxybookmarklet

1. Go to the library guide site for proxy bookmarklet: https://libguides.nus.edu.sg/findfulltext/proxybookmark

2. Follow the installation instruction for your browser

3. After installing the proxy bookmarklet, do not click it. Instead, go to the site of the article that requires you to pay

4. Only then you click on the installed tool. *waalah* – now you may access – without paying 😊
Request for articles via Document Delivery Service (DDS)
crafting ideas

Make use of **this tool** to

put your thoughts/mind-map

visually
Other Assignment Essentials

- The Guide: [https://libguides.nus.edu.sg/socialwork](https://libguides.nus.edu.sg/socialwork)
- Academic integrity – plagiarism
- Reference manager – organising your research
Essentials: Getting Ready for Class & Assignment
Getting Ready for Class & Assignment

Citing

Why Cite?
Avoid plagiarising by citing the information you use!

ZoteroBib – Citation Software
Upcoming reference managers workshops

**A Smarter Way to Manage References Using EndNote**

ONLINE

22 Sep (Tue), 9.30am - 11.30am
e-Learning Workshop

Are you having challenges in organising your research...

**Managing References with Mendeley: Your Handy Research Tool**

ONLINE

RERUN

24 Sep (Thu), 10am - 12nn
e-Learning Workshop

Are you having challenges in organising your research...
Thanks!

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